

Booth Information

Booth space will be 10' x 10', 10' X 8'. All booths are piped and draped; exhibitors must supply their own tables and chairs. *Tables and chairs are available for rent with your booth, see below. If you have registered for electricity, you are responsible for your own electric cord. Your cord **MUST** be a three-prong grounded cord. Please be sure it is in safe working order. **No power strips allowed**, each single outlet needs to be ordered. If you are a large-equipment exhibitor and require a space outdoors, a small booth inside will be supplied upon your request. Please state on your registration information how you would like the sign in your booth to read.

Show Expansion (Main Gymnasium)

Special consideration will be used in determining which exhibitors will be allowed to set up in the Gym. The Gym area does have weight restrictions and does require protection to the maple floor surface to prevent damage. Chisago Lakes Community Education reserves the right to prohibit a vendor who may cause possible damage to the floor due to booth design or product from using space in the Gymnasium.

Table /Chair Rental (with secured booth registration)

Approx. 8'x 2' Table Space with 2 Chairs- \$25
Extra chairs- \$5 each, Extra tables- \$20 each
(Availability limited, reserve early)

Internet Access- \$FREE

Security

Security will be on hand during exhibitor setup and show hours. The school will be locked and secured overnight. The Chisago Lakes Chamber of Commerce and The Chisago Lakes Community Education Department are not responsible for lost, stolen or damaged exhibits. Please be sure your booth is properly staffed at all times.

Additional Advertising

The Chisago County Press and The Search will be printing a special section devoted to the show. If you would like to advertise in this section contact Nancy, Joanne or Matt at (651)257-5115 or chisago@citlink.net **prior to Feb. 3.**

Food Service

The Chisago Lakes Athletic Department will be offering food service.

Chamber of Commerce

If you would like information about Chisago Lakes Chamber of Commerce, call (651)257-1177. **Exhibitors interested in joining the Chamber please submit the enclosed membership application and payment (separate check) along with the Home Show registration and payment.**

Confirmation

When your registration and payment is received, your space will be reserved on a first- come, first-reserved basis. Your confirmation and exhibitor space information will be emailed out **Feb. 17, 2012.**

Drawings

We will be holding drawings throughout the day. These drawings will be products and services of our exhibitors. We would like each of our exhibitors to donate a product. Please list which product or service you would like to donate.

Chisago Lakes Community Education

**13750 Lake Blvd.
Lindstrom, MN 55045**

**Phone: (651)213-2600
Fax: (651)213-2094
rmeyer@chisagolakes.k12.mn.us**



2012 Chisago Lakes Home, Garden and Business Show

**Saturday, March 3
Sunday, March 4**



**Chisago Lakes
Community Education**

**Chisago Lakes
Chamber of
Commerce**

**Chisago County
Press**

*Sponsored by Chisago Lakes Chamber of Commerce
Chisago Lakes Community Education & Chisago County Press*

March 3 & 4 we will be holding the 2012 Home, Garden and Business show and would like to invite you to be an exhibitor. This event will take place at the Chisago Lakes High School (Performing Arts Center S.W. entrance).

The event will be promoted, and well-advertised in the Chisago County Press, Search, School Review, Community Ed Catalog, posters and flyers.



Exhibitor Set-Up & Tear-Down Hours

Friday	Mar. 2	6:00 p.m. - 9:00 p.m.
Saturday	Mar. 3	7:00 a.m. - 9:00 a.m.
Sunday	Mar. 4	3:00 p.m. - 5:00 p.m.

Exhibit Hours

Saturday	Mar. 3	10:00 a.m. - 5:00 p.m.
Sunday	Mar. 4	11:00 a.m. - 3:00 p.m.

If an exhibitor tears down and leaves early on Sunday, Mar. 4, 2012 they will not be invited back next year.

Exhibitor Information

First Name _____ Last Name _____
 Company _____ Product Description _____
 Name for Booth Sign (this is the sign that will be displayed for your booth) _____

Item or Service Donated for Drawings _____
 Are you interested in providing a seminar? Yes____ No____
 Mailing Address _____
 City _____ State _____ Zip _____
 Phone _____ Fax _____
 Email _____

Booth Information

Booth Fee	Early Bird	\$240	_____
Registrations received after Jan. 6		\$275	_____
after Feb. 10		\$300	_____
Chisago Lakes Chamber of Commerce Member Savings		- \$ 80	_____
Table & Chair Rental (with secured booth registration)			
8'x2' table space with 2 chairs		\$ 25	_____
Extra chairs (availability limited)		\$ 5 ea.	_____
Extra tables (availability limited)		\$ 20 ea.	_____
Internet Access (specific locations only)		\$ FREE	_____
Single 110 Plug-Ins Needed # of plug-ins needed _____		\$ 20 ea.	_____
* No power strips allowed			
Electric must be ordered at time of registration.			
	Total	\$	_____

No refund will be made on booths cancelled less then 30 days before set-up begins.

Payment Information

Please make checks payable to Chisago Lakes Community Education Department.

Credit Card # _____ - _____ - _____ - _____ Exp. Date: _____ \$Amt. Charged _____

Signature: _____ Visa Discover Master Card

Mail Payments and checks payable to: Chisago Lakes Community Education
 13750 Lake Blvd
 Lindstrom, MN 55045 FAX # (651)213-2094

Questions?

Concerning registration: Chisago Lakes Community Education, (651)213-2603
 Concerning show information: Denise Atkinson, (651)983-9585

Exhibitors interested in joining the Chamber, please submit the membership application and payment along with the Home Show registration and payment. Chamber information (651)257-1177.